

25th September 2026

Re: Update Regarding Miss McKenzie's Absence

Dear Year5 Parents and Carers,

I am writing to provide you with an update regarding Miss McKenzie's absence from school. Unfortunately, following further medical advice, Miss McKenzie will need to remain on medical leave for the time being and will not be returning to her teaching duties as previously anticipated.

Please be reassured that Miss McKenzie is continuing to recover and is making steady progress. However, her doctors have advised her to continue resting and allow herself the necessary time to fully recover. At this stage, we are therefore unable to provide a confirmed return date, and her absence will continue **until further notice**. We will, of course, keep you updated as soon as we have any further information regarding her return. In the meantime, we remain committed to ensuring continuity, consistency and a high-quality education for the children. **Miss Bailey will continue as the class teacher, as she has gained so much knowledge about them and has begun to build strong relationships with them.** We are confident that she will continue to provide the children with the support, care and stability they need during this period. We are confident that she will continue to provide the children with the support, care and stability they need during this period.

We would also like to inform you that the upcoming **Parent Consultation will take place on Wednesday 15th October and will be conducted by Miss Bailey**. As the children's current class teacher, Miss Bailey will be able to discuss their progress, learning and any areas of development with you.

We understand that parents and carers may have been looking forward to Miss McKenzie's return, and we appreciate your continued understanding, patience and support while she takes the time she needs to recover.

We will continue to keep you informed of any significant updates.

Kind regards,



Mrs Gannon
Headteacher