

# Register for Universal Infant Free School Meals

All children in Reception, Year 1 and Year 2 are offered a school meal at no cost to the parent or carer regardless of benefits. However, if your child is in Reception, Year 1 or Year 2 and you receive one of the qualifying benefits listed below, your child's school will receive extra funding.

## Quality food, every day

School meals in Enfield are healthy, tasty, social and fun and choosing a school lunch for your child will help save you up to £500 per year if you take up the offer. In Enfield this has proved popular with parents and children alike.

## Can my child still bring a packed lunch?

Yes, they can but we would encourage them to try a school lunch. This will give them a varied and balanced diet and save you time and money. A cash alternative is not available for those pupils not taking a school lunch.

**Families who receive certain benefits may be eligible for free school meals, under one of the following categories:-**

## Expanded Free School Meals.

- All children in households receiving Universal Credit will be entitled to Free School Meals, regardless of income.

## Targeted Free School Meals

- Universal Credit with an annual net earned income of no more than £7,400 (£616.67 per month)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part 6 of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit only (with no Working Tax Credit) with an annual gross income of no more than £16,190.

**Working Tax Credit is a disqualifying benefit regardless of your household income – this means that you would not be entitled to free school meals whilst in receipt of Working Tax Credit**

- Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)

**Families who qualify for Targeted Free School Meals will also receive Holiday activity and Food Program vouchers (HAF vouchers).**

## Pupil Premium - extra funding for your child's school

Schools can claim additional funding from central government, known as the 'Pupil Premium' for those children who are eligible for Targeted Free School Meals. This additional money is used to ensure that children achieve academically and have full access to educational and cultural activities. However, it is for the school to decide how the money is spent. For more information, please ask at your child's school.

## How the information on this form will be used

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

The information you provide will be used by the Council to process your application, to populate our database and ensure efficient checking and authorisation in accordance with Free School Meal legislation.

# Universal Infant Free School Meals

Please answer the following questions and return to your child’s school as soon as possible. Please check that all the details you provide are correct before submitting.

Please complete all sections in CAPITAL LETTERS.

**Parent/Carer Details:** If you are a two parent family, please ensure the parent/carers who receives one of the qualifying benefits listed below completes this form.

|               |         |            |                               |                                                        |  |  |  |  |  |  |  |  |  |
|---------------|---------|------------|-------------------------------|--------------------------------------------------------|--|--|--|--|--|--|--|--|--|
| Title         | Surname | First Name | Date of Birth<br>(DD/MM/YYYY) | National Insurance Number or<br>NASS Reference Number. |  |  |  |  |  |  |  |  |  |
|               |         |            |                               |                                                        |  |  |  |  |  |  |  |  |  |
| Address:      |         |            |                               |                                                        |  |  |  |  |  |  |  |  |  |
| Postcode:     |         |            |                               |                                                        |  |  |  |  |  |  |  |  |  |
| Telephone No. |         |            |                               | Email:                                                 |  |  |  |  |  |  |  |  |  |

**Child Details:** Please complete one form per child.

|                                                                                                                                      |                    |                               |                              |                             |
|--------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------|------------------------------|-----------------------------|
| Child’s Surname                                                                                                                      | Child’s First Name | Date of Birth<br>(DD/MM/YYYY) | Name of School               |                             |
|                                                                                                                                      |                    |                               |                              |                             |
| Does your child have any food allergies or require any special dietary needs?<br>If ‘Yes’, please provide a brief description below: |                    |                               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
|                                                                                                                                      |                    |                               |                              |                             |
| Who has parent responsibility for the child named above?<br>For example, Mother Father, Carer etc.                                   |                    |                               |                              |                             |

Declaration to be signed by Parent/Carer (as applicable)

I declare that the information given in this form is complete and accurate. I agree that you will use the information provided to process my registration for free school meals and will contact other sources as allowed by law, such as the Department for Education’s manage eligibility for free school meals service, to verify my initial and ongoing entitlement. If entitled, I agree that you can inform the school(s) attended by my child/children so that they can claim Pupil Premium funding. I agree to inform Enfield Council of any change of circumstance, such as a change of school, or home address.

Signed:Date:

Data collection notice: Data Protection Act 2018. In accordance with the Data Protection Act 2018 the information you have provided to Enfield Council will be used to assist with your entitlement to free school meals. The Council has a legal obligation to protect public funds. We may, therefore, share the information you have provided with other departments in the authority and with other similar bodies, for the detection and prevention of fraud.