

Tuesday 14th October 2025

Attendance Newsletter

Dear Parents/Carers,

We would like to remind you that the October half-term holiday at **Enfield Heights Academy** will be for **one week only**.

- **Last day of school:** Friday 24th October 2025
- **Return to school:** Monday 3rd November 2025

We are aware that some schools, both within and outside the borough, may have a two-week half term. However, this does not apply to our school. Your child is expected to return on **Monday 3rd November 2025**.

Please understand that any absence beyond our one-week half term will be recorded as **unauthorised**, unless there is a valid reason or exceptional circumstance (in which case evidence may be requested).

A reminder of the local authority guidance on attendance:

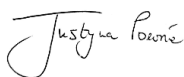
- A **Penalty Notice of £160 per parent, per child** may be issued if paid within 28 days.
- This is reduced to **£80 per parent, per child** if paid within 21 days.
- Continued unauthorised absence can lead to further legal action.

We know that family circumstances can sometimes be difficult, and we are here to support you. Regular school attendance is vital to your child's learning, progress, and confidence, and we want to work together to help every child succeed.

If you are facing any challenges with attendance or punctuality, please do not hesitate to speak to us in confidence so we can help.

Thank you, as always, for your support and cooperation.

Yours sincerely,



Mrs Powrie
Headteacher