

At Enfield Heights Academy, we are KIND, RESPECTFUL, RESILIENT and BRAVE.
We are the Force for Positive Change.

2nd September 2024

Dear Parents and Carers,

On behalf of all the school staff, we extend a warm Welcome to you.

We hope you all had a wonderful break and that you are feeling happy, refreshed and ready for our return to school on Thursday 5th September, the rules, routines, the fun and the learning.

Our school

Enfield Heights Academy is a school that prides itself on being able to balance warm, friendly, family like ethos alongside high standards and high expectations for everyone. So, in everything we do, we try to make everything as regulated and optimal as possible so that we can collectively achieve our school aim.

As an ambitious school we are always in search of 'Being Force for Positive Change and following our school values.



This welcome letter is full of rules, routines and collective expectations. These are designed to keep everyone happy and safe and provide an agreed framework in which we can all work and learn effectively. By collectively abiding to the agreements, we also demonstrate a commitment to working together, learning and having fun. Please take some time to read all the agreements, share them with your children and family to ensure that we are all familiar with them and please align with them so that we are all pulling in the same direction.

We know that there is a lot here, but as it is the start of the term, we wanted to put everything all in one place so that it is easy to refer to.

Thank you

Back to School Information

Drop Off and Collection (2024-2025) unchanged

Year Group	Start time	Finish time Palmers Lane
Reception *When full time	8:45am (Pitfield Way)	3:15pm

Year 1	8:45am (Palmers Lane)	3:15pm
Year 2	8:45am (Palmers Lane)	3:15pm
Year 3	8:45am (Palmers Lane)	3:15pm
Year 4	8:45am (Palmers Lane)	3:20pm
Year 5	8:45am (Pitfield Way)	3:20pm
Year 6	8:45am(Pitfield Way)	3:20pm

Please note that this remains unchanged:

- No parents will be allowed on site during morning drop off (except for Reception)

Communication

As a school, we aim to communicate regularly and efficiently, so that you know what is going on and coming up at Enfield Heights Academy. I was very pleased that the recent Trust Survey (July 24) showed very high levels of satisfaction: 40% parents/carers responded.

- 95% of children are happy at school.
- 95% of children are feel safe at school.
- 94% of parents would recommend their school to another parent.
- 94% believe the school communicates well with them.
- 92% rate your school as excellent or good.
- 92% of parents would recommend the school to other parents.

Thank you for offering your views; your feedback is important to us so that we can continue improving the school to benefit all the children and reflect the needs of our community.



We plan to communicate with you this year in the following ways:

- Regular reminder texts and biweekly news roundup of upcoming events and important information
- a half-termly newsletter celebrating children's learning
- our active website and social media platforms - including Facebook, Instagram, and Twitter.
- Tapestry for Reception - this will be updated regularly with observations as well as additional information.

-Face to Face information meeting and coffee mornings for parents and carers

Key dates for your diary will feature in our 'roundup' information but we also have a calendar on our website with dates of key events. Please note that all dates are subject to change. We will endeavour to give as much notice as possible for new dates.

Key Dates for your diary – 2024-2025

I have put together a document containing some key dates and times for your diary for this academic year. Please find this attached - it includes INSET Days, Class Assemblies, Community coffee Meet Ups, Statutory Assessment Dates and much more. I hope this is useful for forward planning. There will be more events coming up and I will communicate the relevant dates once they become confirmed.

Meet the Team (Hall)

Please join us to meet the Year Group team and find out about what your children will be learning this year. Please come through the gate on Pitfield Way/Play Nest and into the school's hall. The information will be uploaded onto the website after the meeting if you are unable to attend.

Year Group	Date and Time
Reception	Home Visits Thursday 5 th - Wednesday 11 th September (separate letter with dates sent)
Year 1	Tuesday 10 th September at 9-9.45am
Year 2	Monday 9 th September at 9-9.45am
Year 3	Friday 6 th September at 9-9.45am
Year 4	Wednesday 11 th September at 9-9.45am
Year 5	Thursday 12 th September at 9-9.45am
Year 6	Friday 13 th September at 9-10.30am (Combined with Secondary Transfer Meeting)

Clubs

We will be running a range of clubs this year. Please check Arbor for available clubs to book a place for your child. Clubs will start on 9th September. **Breakfast Club** and **Afterschool Club** will start on Thursday 5th September - please contact the school's office for more details.

Correct Uniform

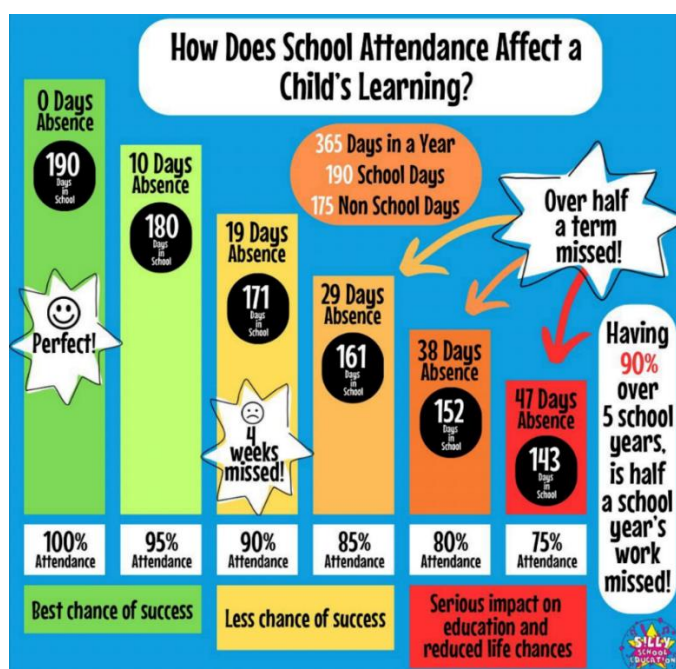
Please remember that it is important that all children are wearing the correct school uniform from YR-Y6. We expect children to adhere to the school's uniform policy. You can find a quick reminder of our school uniform requirements [here](#). This includes all the items of uniform and ways to purchase them.



Attendance and Punctuality

We believe that regular attendance is clearly linked to pupils making good progress in their learning. It ensures that pupils settle into school and experience the stability and security they need to achieve their best. At a minimum we expect children to be in school for 96% of the time. This can still equate to 8 days of learning missed. If your child's attendance drops down to below 90%, this means almost 4 weeks of lost learning!

As a school, we do not authorise holidays during term time and regularly review the attendance of every child. Below is an important infographic showing just how important good attendance is as well as a link to support you making a decision as to whether to send your child to school or not when they are unwell: [Is my child too ill for school?](#)





WHO CAN I TALK TO? Queries/Concerns

We are always available to hear your concerns and strive to resolve them in good time. We kindly ask that you follow the following pathway of communication:

1. If there is a problem, **please speak to the class teacher/teaching assistant first**. If you need a meeting, email the office for the attention on the teacher you need.
2. You can also speak to Mrs Salik (Year 1,2, 3 Teaching and Learning Lead) or Mr Currie (Year 4,5,6 Teaching and Learning Lead) to find answers to your queries and get help to resolve your concerns.
3. If your matter has not been resolved, please request a meeting with /inform Mr Venn, the Deputy Headteacher (via office)
4. If you are still concerned and situation has not been resolved, request an appointment with me by emailing or calling the office at heights@northstartrust.org.uk / 020 8805 9811

A member of SLT is on the gate on most mornings and are always happy to help.

Please contact the office if you need to make an appointment - you will be asked what the issue is concerning so that the concern will be directed to the correct person.

SEN concerns should be directed to Mrs Pavli (Senco).

If you need any help or support with helping your child to attend school, please do get in touch so that we can support you.



Welfare

Whilst we do everything, we can make sure that they are safe, children do fall over and getting the occasional bruise is part of growing up! Our staff are trained to attend to the children and will treat all bumps and bruises.

If a child has bumped their head, you will receive a call from a member of staff to make you aware, an email message will be sent too. The children in YR –Year 2 will also wear a green coloured wrist band as a visual reminder that they have been to the medical room.

If your child has vomited or had diarrhoea you would be asked to collect your child immediately and keep them off school for 48 hours.



Lead Medical Officer
(Central Services off site):
Serin D'Ogullari

EHA welfare officer:
Shafinaz Jiagoo

Medication in School

We need to know if your child has a medical problem or allergies which might affect them in school.

If your child uses an inhaler, we can supervise its use during the school day. Please note that medication is not administered by staff unless it is part of an emergency care plan which has been agreed by the head teacher.

Please make sure that we have your up to date contact number in case we need to get hold of you.

Lunchtimes

Your child can either have a school dinner or bring in a packed lunch. All children are entitled to a Universal Free School Meal and **no payment is required**.

Fizzy drinks and sweets/chocolates are not allowed in packed lunch boxes.



Enfield Heights Academy is a **NUT FREE** school. Please do not include any items in lunch boxes that contain nuts, such as 'Nutella', peanut butter sandwiches or other nut items.

We look forward to seeing you on Thursday 5th September at 8.45am, except Reception children who will be having their home visits.

With my very best wishes,

Headteacher

Key Dates for Your Diary 2024-2025

Please note that some dates are subject to change – we will endeavour to give as much notice as possible for new dates.

INSET Days School closed for staff training
Monday 2nd September Tuesday 3rd September Wednesday 4 th September Friday 25 th October Monday 6 th January Friday 14 th February Friday 23 rd May Monday 7 th July Monday 21 st July Tuesday 22 nd July

Term Dates
For term dates see our website. Please click here: enfieldheightsacademy.org.uk/term-dates-24-25

Meet the Team

Please join us to meet the Year Group team and find out about what your children will be learning this year.

Year Group	Date and Time
Reception	Home Visits Thursday 5th- Wednesday 11 th September (separate letter with dates sent)
Year 1	Tuesday 10 th September at 9-9.45am
Year 2	Monday 9th September at 9-9.45am
Year 3	Friday 6th September at 9-9.45am
Year 4	Wednesday 11 th September at 9-9.45am
Year 5	Thursday 12 th September at 9-9.45am
Year 6	Friday 13 th September at 9-10.30am (Combined with Secondary Transfer Meeting)

Statutory Assessment Dates

Parents and Carers are not required to do anything. This is only for your information; if you have any questions about the assessments, please come and ask us.

Year Group	Assessment and Date
Reception	Baseline Assessments – Autumn 1
Year 1	Phonics Assessments – wc 9th June
Year 4	Multiplication Check (MTC) – wc 2 nd and 9 th June
Year 6	KS2 SATs – wc 12th May

Class Assemblies

As part of our commitment to our parent partnership, you are invited to our special class assemblies next year. Class assemblies will be at 9:00am-9.30am in the school hall and will aim to have at least one other year group in the hall to watch. These special assemblies will demonstrate children's learning and give you an insight into what children have been up to in class. Separate invitations will be sent out to parents/carers nearer the time to each assembly.

Year group	Date/Time		Year group	Date/Time
Reception	Thursday 3 rd July		Year 4	Thursday 6 th February
Year 1	Thursday 22 nd May		Year 5	Friday 31 st January
Year 2	Thursday 5 th December		Year 6	Tuesday 15 th October
Year 3	Monday 24 th March			

Community Coffee Mornings

We will continue our Community Meet Ups at the Church Hall once a month on a Thursday. The sessions will start at 9am-10am so once you drop your child to school, please come to the Church Hall on 396-398 Hertford Road. The meetings will be themed. More information in News Round Up letters.

Dates for your diary:

Thursday 19th September, 17th October, 28st November, 23rd January, 20th March, 8th May, 19th June, 10th July.

Year Group	Workshop	Date and Time
Reception	Early Reading session An introduction to the sounds your children will learn in Reception	Thursday 3 rd October (9-10am) Hall
Reception	Communication and Language & Tapestry Information Meeting Importance of Interactions and Support with creating Tapestry account	Monday 21 st October (9-10am) Hall
Reception	Story Time! An interactive story session for parents/carers with their children	Thursday 8 th May (2:30-3:15pm) Hall
Reception	Maths Workshop An Introduction to 5 counting principles and how maths in reception prepares children for National Curriculum in Year 1	Tuesday 4 th February (9-10am) Hall
Year 1	Phonics/Reading Workshop An introduction to the sounds your children will learn in Year 1 and the way we teach reading	Monday 7 th October (9-10am) Hall
Year 1	Maths Parent Workshop and Class Visit	Friday 24 th January (9-10am)

	A workshop followed by a Maths activity with your child in the classroom	
Year 1	Story Time! An interactive story session for parents/carers with their children	Friday 9th May (2:30-3:15pm) Hall
Year 1	Phonics Screening Test Parent Meeting An explanation of what the Phonics Screening Test looks like for your child	Friday 25 th April (9-10am) Hall
Year 2	Maths Parent Workshop and Class Visit A workshop followed by a Maths activity with your child in the classroom	Monday 27 th January (9-10am)
Year 3	Maths Parent Workshop and Class Visit A workshop followed by a Maths activity with your child in the classroom	Thursday 30 th January (9-10am)
Year 4	Maths Parent Workshop and Class Visit A workshop followed by a Maths activity with your child in the classroom	Monday 20 th January (9-10am)
Year 4	Multiplication Tables Check (MTC) Parent Meeting An explanation of what the MTC Check looks like for your child	Thursday 27 th February (9-10am) Hall
Year 5	Maths Parent Workshop and Class Visit A workshop followed by a Maths activity with your child in the classroom	Thursday 23 rd January (9-10am)
Year 6	Maths Parent Workshop and Class Visit A workshop followed by a Maths activity with your child in the classroom	Thursday 16 th January (9-10am)
Year 6	SATs information morning	Monday 10 th March (9-10am) Hall

Other Key Dates for your diary

Key Events	When	Notes for Parents
Google Classroom (Home learning platform)	Wednesday 25 th September	Hall at 9-10am
Macmillan Coffee afternoon	Friday 27 th September	After school Cake sale
Scholastic Book Fair	Thursday 10 th to Thursday 17 th October	Books sale
Parents Consultations	Thursdays 17 th October	Early finish for the children at 13.00 Consultation times: 13.30-18.00
	Thursday 27 th March	
Anti-Bullying Week	Wc 11th November	Odd socks day on Tuesday 12 th November
Children in Need	Friday 15 th November	<i>Non-uniform day</i>
Reception Festive Concert	Monday 9 th December	Hall at 9.15am
Year 1 Nativity show	Thursday 12th December	Hall at 9.15-10.15am
Christmas Jumper Day Christmas lunch	tbc	More details to follow nearer the time
PTA Winter Fair	Saturday 7th December	Volunteers and helpers required
Online Safety Day	Thursday 13th February	workshops for children and online safety meeting for parents 9-10am
World Book Day	Thursday 6th March	<i>Dress up day</i>
Comic Relief	Friday 15th March	<i>Non-uniform day</i>
Daffodil Breakfast (Year 1+2)	Thursday 3 rd April	Hall 9.15-10.15am -Parents/Cares Welcomed
Whole school Cuban Percussion Workshop	Tuesday 22 nd April	Lunch in the classrooms (sandwiches)

Spanish Language Day	Wednesday 23 rd April	<i>Non-uniform day (details to follow)</i>
Sports Day Reception	Monday 24 th June	<i>Afternoon- Exact times to be confirmed/Muga</i>
Sports week	w/c 16 th June	<i>Exact dates/ times to be confirmed/Field</i>
Year 6 Residential Trip to Danbury	Wednesday 18 th -Friday 20 th June	<i>Details to follow</i>
PTA Non-uniform Day	Friday 27 th June	<i>Non-uniform day-tombola donation</i>
PTA Summer Fair International Day	Friday 4 th July 3.15-6pm	<i>Non-Uniform day- wear your culture attire Volunteers and helpers required to help at the fair</i>
Year 6 Production	Wednesday 16 th July	<i>For year 6 parents and carers; Hall/5pm</i>
Meet the new class teacher/Open Evening	Tuesday 15 th July	<i>3.15-5pm</i>
Whole School Picnic	Thursday 17 th July	<i>3.15pm-4.30pm -celebrate and bring your blanket and picnic goodies you wish to eat. Strictly NUT FREE please.</i>
Year 6 Leavers Assembly	Friday 18 th July	<i>For year 6 parents and carers; Hall/9-10am</i>