

CHAT Trustee and governors visit report form

I HAVE VISITED (Please tick to specify either central services or an academy): -

					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name	
Date of visit	
Type of visit	
Focus of visit	
Who / where visited	

Summary of visit / activities (e.g. observing classes talking to staff looking at resources lunch with staff / pupils)

What I have learned as a result of my visit

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Positive comments about the focus

Aspects I would like clarified / questions I have

Ideas for future visits

Any other comments

PLEASE ENSURE COMPLETED FORM IS E-MAILED TO BOTH THE APPROPRIATE ACADEMY OFFICE AND THE GOVERNANCE SUPPORT TEAM

ACADEMY OFFICE **MUST** SCAN ANY PAPER VERISONS AND SEND COPY TO THE GOVERNANCE SUPPORT TEAM

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