

Friday 19th April 2024

Dear Parent/ Carers,

(Spring Term) Parents Consultation Meetings for Year 5- new date
Thursday 2nd May 2024

I would like to invite you to attend our Parents' Consultation meeting on **Thursday 2nd May 2024** between **1.00pm – 6.00pm**, these meetings will be **face-to-face in the Meadow room (downstairs)**.

Please note that on the day of the consultations Year 5 children will have their normal school day (8.45am -3.15pm) with Mrs Gotora and Mrs Yarboye who will take the class while Mrs Saunders carries on with parent's consultation meetings.

We will be using **Arbor**, as the booking system. This system allows you to choose your own appointment times and receive confirmation emails.

Appointments can be made online from **Monday 22nd April 5pm** and will close on **Tuesday 30th April 2024 at 5pm**. As always there will be one appointment slot given per child which will last no longer than 10 minutes. It is important that we stick to this allocated time so the meetings do not overrun; if you wish to discuss further, you can arrange another meeting with your child's class teacher.

Please visit <https://enfield-heights-academy.uk.arbor.sc> as soon as possible to ensure you can login and are ready for the booking open date.

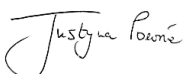
This is where you will be able to book your appointment from the date stated above. Login will be validated against the following information that we hold:

- *Parent/Carer's Email Address*
- *Child's DOB*

Take particular care when entering your details, especially with the **date of birth** and **email address**. If the login cannot be validated because any of these details are incorrect, please let the office know so that we can amend your records as soon as possible.

Thank you

Yours sincerely



Headteacher